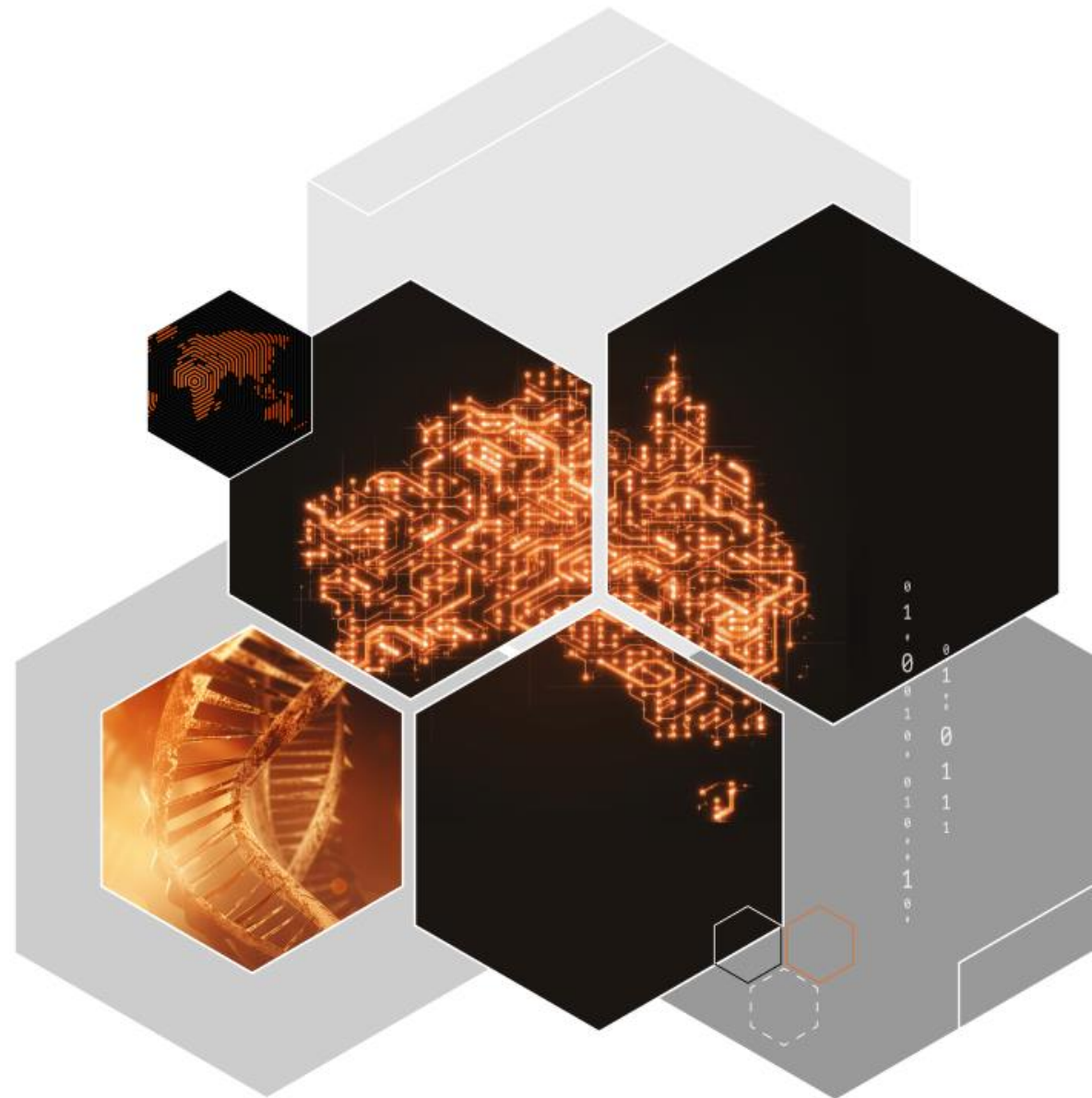# Defence ERP Program – Defence Industry Town Hall

MAJGEN Sue Graham

Head Business Transformation
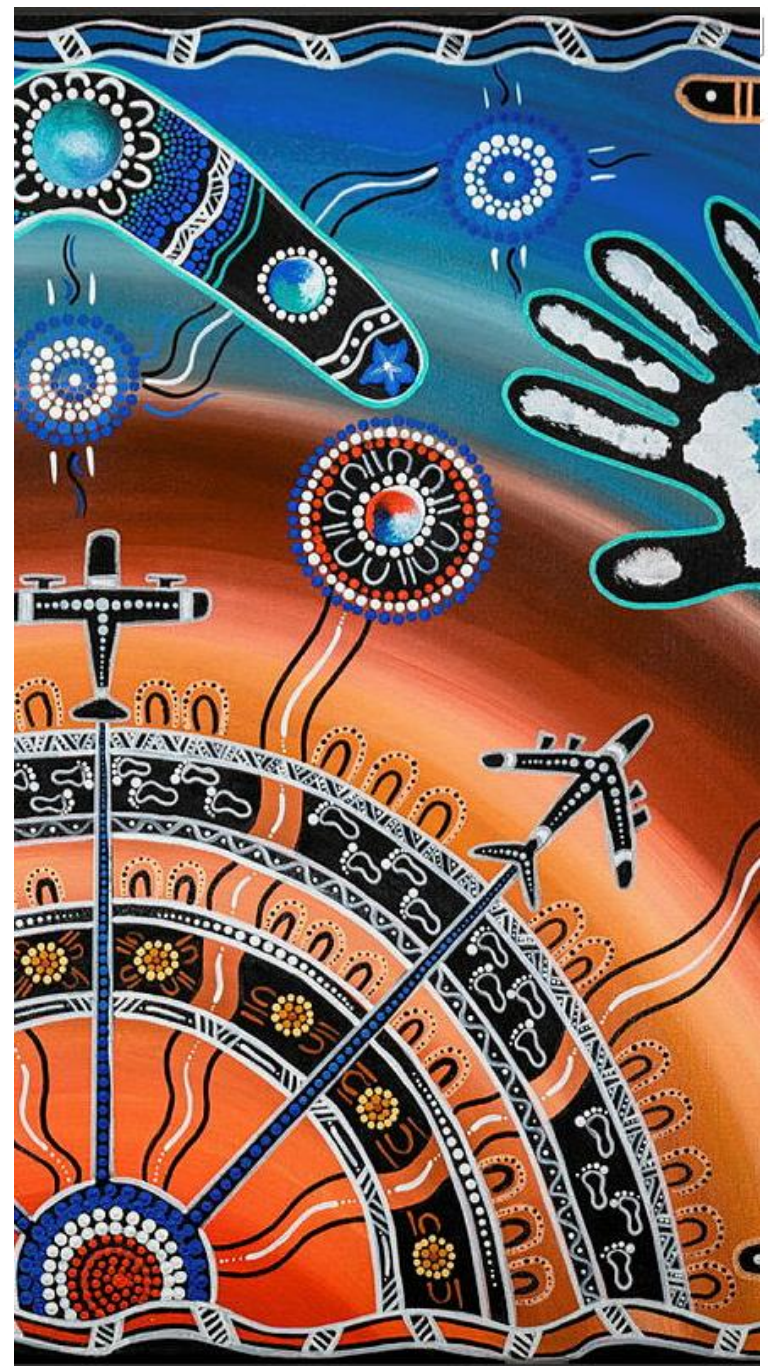
4 April 2025
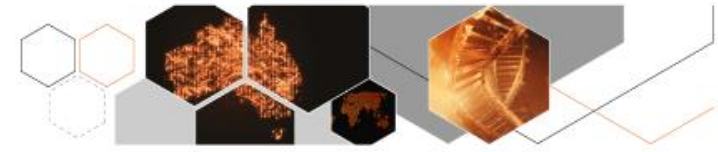
To defend Australia and its national interests in order
to advance Australia's security and prosperity

Acknowledgement of Country

We acknowledge the Traditional Owners of the land from which we join today. We pay our respects to Elders past and present, and extend that respect to all First Nations people present today.
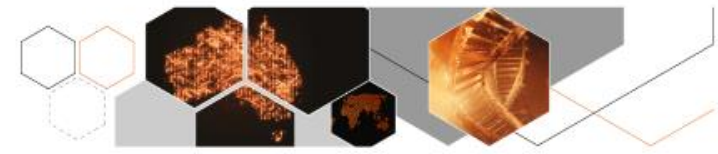
We acknowledge and pay respects to the Aboriginal and Torres Strait Islander men and women who have contributed to the defence of Australia in times of peace and war.

Defence Enterprise Resource Planning (ERP) Tranche 1B Main (T1B Main)

- The Defence ERP Program T1B Main release will Go Live on Monday 12 May 2025.

- T1B Main introduces critical capabilities in logistics, engineering, maintenance, procurement and financial management, replacing multiple outdated and siloed legacy systems.

- Defence is seeking the support of our Industry Partners to engage ERP readiness activities to ensure a smooth transition to ERP.

- Industry readiness activities include:
    - Completion of all assigned training by 2 May 2025.
    - Preparation for system freeze activities, including applicable downtime procedures.
    - Understanding potential impacts on invoice and delivery timelines.
    - Familiarity of the support options available to you during the HyperCare period.

- We encourage you to engage with your Defence key contact and fully participate in these readiness activities.
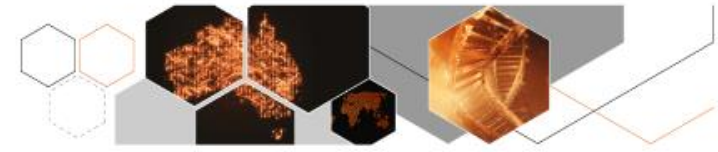
Ramp Down Period

We are currently in the Ramp Down Period which focuses on preparing Defence for the transition to the new ERP system. This phase will run **until 30 April 2025**.

During this phase industry partners using Defence systems may be asked to:

- Complete data remediation and cleansing activities in legacy systems.

- Finalise non-critical tasks.

- Prepare systems and people for the freeze.

- Limit system changes (configuration or code change) to essential changes only.
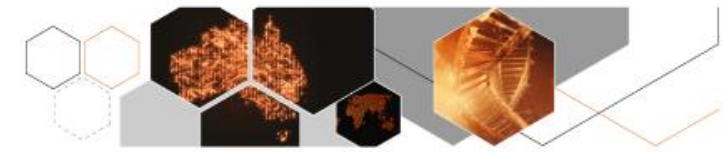
T1B Main Training

- **The T1B Main training window is now open.** All assigned training must be **completed by Friday, 2 May 2025** in order to be granted access to the system on Day 1.

- Training is being delivered as:
    - Self-paced eLearning
    - In-person Instructor-Led Training (ILT) (scheduled for 17 March – 2 May)

- **Review, Refresh and Rehearse** mechanisms are also available to allow users to practise the ERP skills they have learned. These include:
    - 'Do You Remember' videos
    - ERP Practice Environment
    - Micro Learning sessions at select ERP On the Road locations

- All ERP training is in **ADELE (P)**, accessible only from inside the Defence Protected Network (DPN).

> **Access to ERP is dependent on the successful completion of required training.**
>
> **No training, no access, and no partial access.**

Get Set for System Freeze

The System Freeze Period is a controlled and critical phase where legacy system transactions are suspended to enable the safe migration of data and technical transition to ERP (SAP S/4HANA platform). This phase will run from **01 May to 12 May 2025**.

During this phase, industry partners using Defence systems must:

- Cease all transactions (those systems listed will be put into Read Only mode, or login restricted).

- Follow any applicable downtime (interim) processes outlined to perform critical business processes

    - Links to these processes, templates or instructions are detailed on the T1B Main Go Live Portal.

- Record all data/transactions manually.

- Complete all end user training.

Systems impacted by the T1B Main Freeze Phase (by workstream) include:

Supply Chain Management
- MILIS
- WMS
- EWM
- AIMS
- SLIMS
- ACDU

Procurement
- MILIS
- ROMAN
- GEMS
- AusTender
- MyFi
- DESE
- DAMES

Finance
- ROMAN
- GEMS
- Card Management System (CMS)
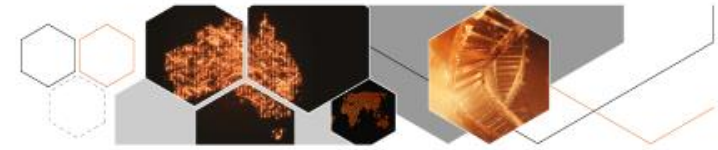- Reserve Bank of Australia (RBA)

Enterprise Asset Management
- CMT-L
- MILIS

Case Management
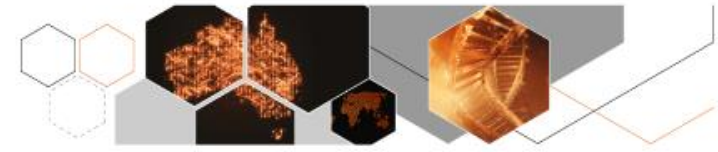- DECMS

Human Resources
- Performance & Goals (P&G)
- PMKeyS

Key Invoicing and Delivery Timelines

To minimise disruption during the System Freeze phase, please take note of the following key dates:

Invoicing Any invoices submitted after these dates will be processed after Go Live	Submit **email invoices to invoices@defence.gov.au**	No later than 1700 hours 22 April 2025
	Submit **eInvoices** through MILIS DESE / Webview or PEPPOL	No later than 1700 hours 28 April 2025
	Resume sending invoices to Defence using existing channels. Reminder that quoting Defence's 10-digit Purchase Order number on all Tax Invoices is **mandatory** Note: **eInvoices** against open MILIS Purchase Orders will need to be submitted as email invoices to invoices@defence.gov.au due to the closure of MILIS DESE/Webview. eInvoices through the SAP Business Network will only be available for new Purchase Orders, not open MILIS Purchase Orders.	12 May 2025
Deliveries Non-warehouse deliveries to Defence addresses will continue as normal	Contact your Defence Key Contact / Purchase Order Point of Contact to reschedule any deliveries to a **Joint Logistic Unit (JLU) warehouse** during this period	17 April – 12 May 2025
	Contact your Defence Key Contact / Purchase Order Point of Contact to reschedule any deliveries to a **non-JLU warehouse** during this period	17 April – 12 May 2025

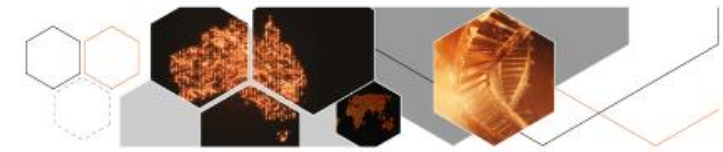This information was emailed to suppliers on Thursday 3 April.

Ramp Up Activities From Go Live

The Ramp Up Period will transition Defence into full operational use of T1B Main solution. This phase will commence from Go Live on **12 May 2025.**

Industry partners using Defence systems will need to carry out the following activities:

- Update ERP with all manually recorded transactional data captured during the System Freeze period.

- Execute the agreed post Go Live data load activities.

- Gradually resume BAU operations.

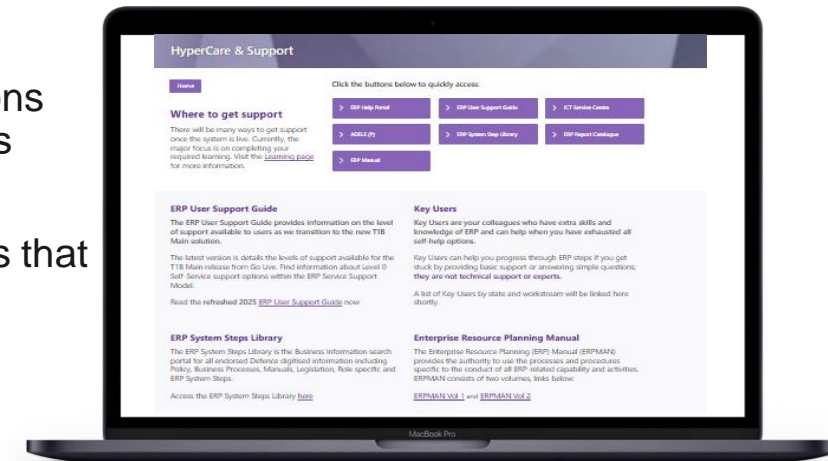- Utilise HyperCare and support options.
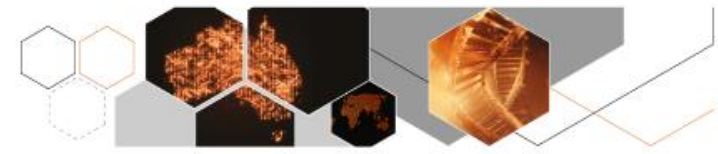
Support at Go Live

From Go Live, Defence will enter a 3-month HyperCare period of heightened support for ERP users, running until 12 August 2025.

Support will include:

- **ERP User Support Guide** – The ERP User Support Guide provides information on the various levels of support available to ERP users.

- **Onsite Support** – Onsite Support will provide ERP end users at selected defence locations with face-to-face support for the first 4 weeks post Go Live. The aim is to ensure business continuity, ramp up activities are completed and L0 support options are reinforced.

- **Key Users** – Help their colleagues to help themselves using the available ERP resources that form part of the Level 0 Self Service Support, and provide support by answering basic questions.

- **ERP Help Portal –** Provides access to ERP reference guides, system simulations and eLearning support materials.

- **ERP System Steps Library** – The ERP System Steps Library is the Business Information search portal for all endorsed Defence digitised information including Policy, Business Processes, Manuals, Legislation, Role specific and ERP System Steps.

- **Enterprise Resource Planning Manual** – The Enterprise Resource Planning (ERP) Manual (ERPMAN) provides the authority to use the processes and procedures specific to the conduct of all ERP-related capability and activities.
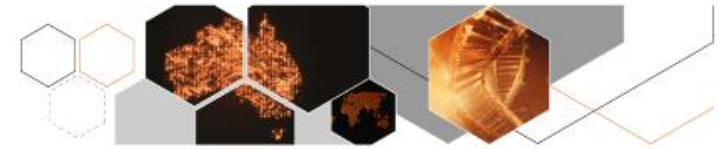
More information is available on the T1B Go Live Portal.

Q&A

Please utilise the chat or raise your hand if you have a question. Please include which company you work for.

QR code for the ERP Program website

Enabling Defence's mission in the Digital Age

Do More…

Freeing up capacity to allow Defence to do more, faster

Do Differently…

Ability to continually transform Defence through better informed decision making

Do Consistently…

Greater access to more information in near real-time