CFI-ID/OUT/202[4]/BSXXXXXXXX

**To:** All Tenderers

**INFORMATION DOCUMENT NUMBER [INSERT NO] FOR PROJECT [Insert Number] – [Insert NAME]: [INSERT TENDER REFERENCE E.G. PMCA REQUEST FOR PROPOSAL]**

To: All Tenderers

Pursuant to clauses [INSERT NUMBER] and [INSERT NUMBER] of the Tender Conditions, Tenderers are advised that the table below, which sets out Tenderer questions and corresponding responses provided by the Commonwealth, is issued as an "Information Document":

|  |  |  |
| --- | --- | --- |
|  | **Tenderer Question** | **Commonwealth Response** |
|  |  |  |

Please acknowledge receipt of this Information Document via [insert submission method] by [insert time and date]. **(Only use this serial if you do not promulgate this via Austender)**

**Guidance Note [Remove Prior]:**

All Information Documents must be reviewed and cleared by the Project Probity Advisor.

**[Insert Name]**

[Insert Rank]

[Insert Appointment]

[Insert Date]

**Guidance Note [Remove Prior]:**

All Addendum must be reviewed and cleared by the Project Probity Advisor.