



Defence School Mentor Program Application Form



Section 1: School Information

School Name

School Address

Street

City

State

Postcode

School Type

School Contact Information

Phone

Australian Business Number (ABN)

Email

Website (if applicable)

Principal's Details

Name

Phone

Email

Applications Open:

17 February 2025

Applications Close:

31 March 2025

Funding Period applying for:

1 July 2025 – 30 June 2026

Please complete all sections of this application form. Incomplete applications will not be considered.

This application form is designed to capture essential details about the school's readiness to participate in the DSMP, ensuring both eligibility and capacity to effectively implement and sustain the program.

Section 2: Financial Information

Financial Contact Information

Name Position

Email Phone

Bank Account Details for Payments

Account Name BSB Account Number

Section 3: Student Information

What administrative process do you use to identify students of serving ADF members within your school?

Total Number of Students at the school

Number of ADF Students

*ADF Students are defined under the program as children of current serving Australian Defence Force (Army, Navy, Air force) members.

Section 4: Current DSM Status

Does the school currently employ a Defence School Mentor (DSM)? Yes No

If yes, provide following details:

DSM Name Current hours funded by the DSM Program per week

Current DSM Pay details

Award Classification

Level (if applicable) Hourly rate of pay

How is your DSM currently employed

Does the school provide additional funding or resources for the DSM position? Yes No

If yes, please specify the additional funding or resources

Section 5: Assessment of Need

Has your school previously registered for an enrolment key to the [ADF Aware: School Capability Building Program](#)?

Yes

No

What are the key challenges faced by Defence students at your school?

Emotional adjustment

Academic support

Peer relationships and social connection

Parental absences Service reasons

Other (please specify)

Please describe the key needs of your Defence students

How does your school currently support students with these needs?

What additional programs or services does your school offer that help Defence students?



Section 6: Program Implementation

Describe how a DSM will be directed/used to address the identified needs of Defence students

How will the DSM be integrated/aligned within the school's wellbeing team?

What specific goals do you hope to achieve through employment of a DSM?

Section 7: Measuring Effectiveness

How will you measure the success of the program?

**Please provide at least three Key Expected Results (KERs) aligned with your objectives .*

KER 1

KER 2

KER 3

What methods will be used to evaluate program success? *(Select all that apply)*

Student surveys and feedback

Parental feedback

Teacher and staff observations

Academic performance tracking

Other (please specify)

Attendance and behavioural records

Section 8: Declaration

I, the undersigned, certify that all information provided in this application is true and accurate to the best of my knowledge. I understand that any funding provided must be used for the purposes outlined in this application and that ongoing performance reporting will be required to maintain compliance with the DSMP

Principal's Signature

Date

Completed applications must be submitted via email to dsm.program@defence.gov.au

For assistance, contact dsm.program@defence.gov.au