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**AUSTRALIAN NAVAL CLASSIFICATION AUTHORITY
MANUAL, VOLUME 2**

DIVISION 1 – AUSTRALIAN NAVAL CLASSIFICATION RULES

PART 1 – ANC RULES



This document is issued for use by Defence and Defence Industry personnel and is effective forthwith.

A handwritten signature in black ink, appearing to read 'CN Dagg, CSC'.

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CANBERRA ACT 2600

2 May 2024

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ANCA Manual, Volume 2

Division 1 – Australian Naval Classification Rules, Part 1, May 2024 (D1P1)

Developer:

Australian Naval Classification Authority

¹ <https://www.legislation.gov.au/Series/C1968A00063>

² <https://www.legislation.gov.au/Series/C2004A04868>

³ <https://www.legislation.gov.au/Series/C2004A03712>

⁴ <http://drnet/AssociateSecretary/security/policy/Pages/dspf.aspx>

AUSTRALIAN NAVAL CLASSIFICATION RULES

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Structure	see Contents ⁵
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⁵ <https://www.defence.gov.au/business-industry/industry-governance/australian-naval-classification-authority/australian-naval-classification-rules>

AMENDMENTS

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Division 1 - Part 1

Australian Naval Classification Rules

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Chapter 1: Introduction

1. Scope and Application

- 1.1 The Australian Naval Classification (Australian Naval Classification) Rules (the Rules) provide a Goal Based Structure against which a Naval Vessel can be classified by the Australian Naval Classification Authority (ANCA) to demonstrate that materially the Naval Vessel is seaworthy.
- 1.2 The Rules apply to the design, build, operation and maintenance of Naval Vessels.
- 1.3 Naval Vessels are maritime vessels which are operated for Commonwealth purposes by Defence; whether owned, leased, borrowed, or otherwise appropriated; and excludes civilian vessels that are used for private or for purely commercial use.

Note: Solutions (Part 2) are not applicable to Division 1.

Note: Guidance for this Section is contained in Part 3.

2. Authority

- 2.1 The Defence Seaworthiness Regulations, ANC Rules and Defence Flag requirements are established by the Defence Seaworthiness Authority (DSWA) pursuant to Sections 10/11 of the *Defence Act 1903* under Defence Instruction Administrative Policy, Annex H and Maritime Capability Support 1 – Defence Seaworthiness (ADMINPOL MCS-1).
- 2.2 The Rules are published and managed by the ANCA as established in the ANC Manual.
- 2.3 The interpretation of the Rules is the sole responsibility, and at the sole discretion, of ANCA.
- 2.4 The role of the ANCA includes, but is not limited to:
 - 2.4.1 Control of the application and implementation of the ANC Rules, including:
 - 2.4.1.1 Implementation of a system for verification of the vessel's construction and equipment by adequate means of reviews, testing and inspection to confirm compliance with the ANC Rules;
 - 2.4.1.2 Application of periodic survey arrangement(s) to ensure that compliance with the ANC Rules and its goal is maintained; and
 - 2.4.1.3 Implementing and maintaining procedures for the recognition or authorisation and auditing of Competent Organisations carrying out duties in support of Naval Classification.

Note: Solutions (Part 2) are not applicable to Division 1.

Note: Guidance for this Section is contained in Part 3.

3. Arrangement and Principles

- 3.1 ANC Rules are applied through seven Divisions, each containing multiple chapters for discreet functional areas of a Naval Vessel and different Naval Vessel types:

- 3.1.1 Division 1: ANC Rules. The division defines how ANC Rules are applied and enforced;
 - 3.1.2 Division 2: Core Design Rules. This division is common and applies to all Naval Vessels;
 - 3.1.3 Division 3: Ships Rules. This division applies to surface Naval Vessels;
 - 3.1.4 Division 4: Small Craft Rules. This division applies to surface Naval Vessels < 24m length overall (LoA);
 - 3.1.5 Division 5: Remote and Autonomous Systems (RAS). This division applies to surface or sub-surface remote-operated, uninhabited, or autonomous Naval Vessels;
 - 3.1.6 Division 6: Support and Deployable Subsystem Rules. This division applies to naval support and deployable subsystems; and
 - 3.1.7 Division 7: Submarines and Submersible Craft Rules. This division applies to crewed submarines and submersible craft.
- 3.2 Each chapter within a division of the ANC Rules is structured into three parts, as illustrated in Figure 1 – ANC Rules Structure.
- 3.3 Part 1 are the Rules and specifies mandatory requirements. It is separated into Chapters, each addressing a specific functional area. At the highest level, an overall Goal for the vessel is defined. Each subsequent chapter then has a goal for the specific subject area, Tier 1, a set of Functional Objectives (FO's), Tier 2 and Performance Requirements (PR's), Tier 3 that in greater levels of detail, describe the issues that need to be addressed in order to meet the overall Goal.
- 3.4 Part 2, Tier 4, provides Solutions to the Rules for satisfying Part 1 requirements. These solutions are not mandatory and can be substituted by other solutions agreed by the ANCA, e.g. standards, Class rules; etc., that are agreed as appropriate for the vessel and Justified as meeting the Functional Objectives and Performance Requirements set out in Part 1.
- 3.5 Part 3, Tier 5, provides guidance on the Rules and is informative only.

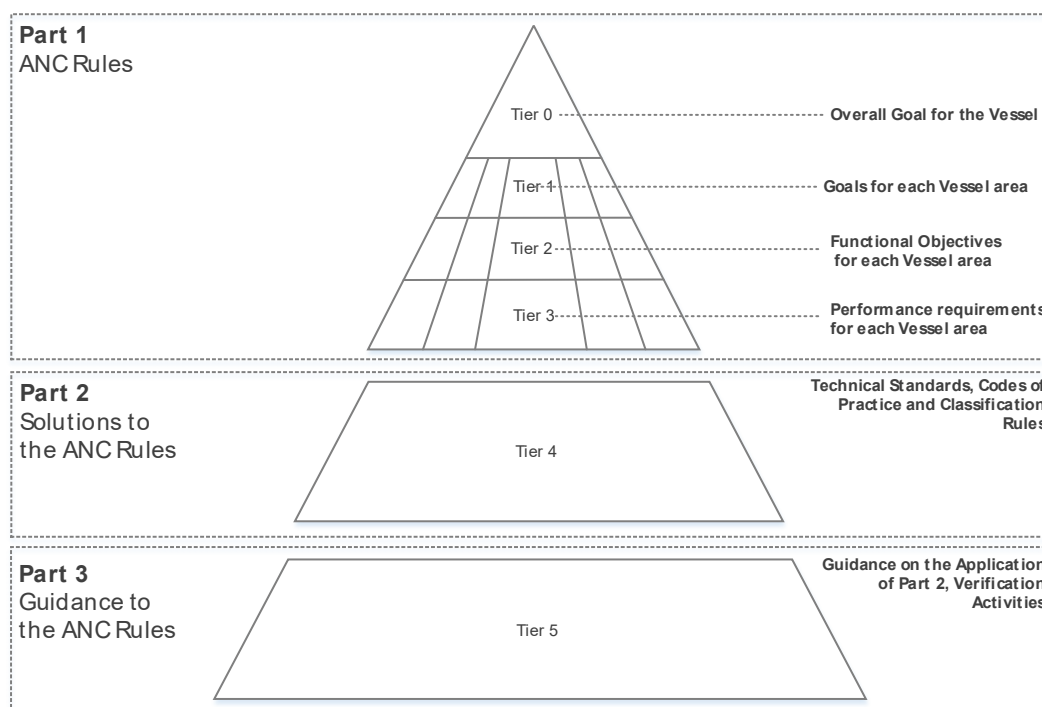


Figure 1 – ANC Rules Structure

Note: Solutions (Part 2) are not applicable to Division 1.

Note: Guidance for this Section is contained in Part 3.

4. Defence Seaworthiness

- 4.1 The Rules are aligned to the Defence Seaworthiness Management System (DSwMS) and its aim of ensuring the operation of a Naval Vessel, in accordance with its Operating and Support Intent (OSI) and enabled by its support system:
- 4.1.1 Maximises the likelihood of achieving the specified operational effect for the defined tasking, where efforts have been made to eliminate or minimise So Far As Reasonably Practicable (SFARP) hazards and risks to personnel, the public and the environment.
- 4.2 The application of the ANC Framework and the determination that a Naval Vessel is, and remains in, Naval Class attests that the materiel Seaworthiness state of the vessel has eliminated, or minimised SFARP, hazards and risks to personnel, the public and the environment, whilst maximising the operational effect to the extent addressed by the ANC Rules.
- 4.3 A Naval Vessel shall be assigned Naval Class provided the following is established and maintained:
- 4.3.1 IF a vessel is deemed a Naval Vessel;
- 4.3.2 AND a Naval Vessel has an approved OSI;
- 4.3.3 AND the Naval Vessel has an approved ANC Basis, including any approved variances (either interpretations, equivalences or exemptions) that continue to satisfy the requirements of the OSI;

- 4.3.4 AND the ANC Record is maintained to remain current with permissible evidence of the Naval Vessel's design, construction and sustainment activities;
- 4.3.5 AND the evidence and Declaration of Seaworthiness (Materiel) by the Naval Vessel Operator (NVO) has been assessed by the ANCA as compliant with the ANC Basis;
- 4.3.6 AND all non-compliances are risk assessed by the NVO, and approved by the ANCA as either conditions, memorandums, notes, or approved by the NVO as a Command Clearance;
- 4.3.7 AND an ANC Certificate has been issued by the ANCA and continues to remain valid;
- 4.3.8 THEN the Naval Vessel shall be deemed by the ANCA to be within Naval Class and materially compliant to the Activity and Condition-based Compliance Obligations (ACCOs).

Note: The ANC Rules are limited to the material aspects of a Naval Vessel, compliance to the ANC Framework does not mean that a Naval Vessel is fully compliant to the ACCOs. Obligations regarding the Personnel, Command and Control and Security aspects of the ACCOs must still be addressed by the NVO.

Note: Solutions (Part 2) are not applicable to Division 1.

Note: Guidance for this Section is contained in Part 3.

5. Naval Vessel Operator

- 5.1 A Defence Service or Group that operates a Naval Vessel is deemed a Naval Vessel Operator (NVO).
- 5.2 The NVO is obligated to comply with the Defence Seaworthiness Regulations, Australian Naval Classification Rules (ANC Rules) and Defence Flag requirements.
- 5.3 The NVO must appoint a senior executive officer who is accountable within the Chain of Command for ongoing compliance with the ANC Framework. The senior executive officer must be appropriately resourced and have a level of influence within the organisation to make and enforce decisions relating to the attaining and maintaining of Naval Class.

Note: Solutions (Part 2) are not applicable to Division 1.

Note: Guidance for this Section is contained in Part 3.

6. Accountabilities

- 6.1 The NVO is accountable to the Secretary and the Chief of the Defence Force for ensuring the management of Defence maritime activities under their control complies with the Defence Seaworthiness Regulations, ANC Rules and Defence Flag requirements.
- 6.2 Defence personnel involved in contracting any aspect of Defence seaworthiness shall ensure that tender and contract documentation require external service providers to comply with the requirements of these rules.

Note: Solutions (Part 2) are not applicable to Division 1.

Note: Guidance for this Section is contained in Part 3.

7. Competent Organisations

- 7.1 The ANCA recognises two types of Competent Organisations that perform independent certification/verification activities and provide technical services in support of Naval Classification:
- 7.1.1 Recognised Agencies; and
 - 7.1.2 Authorised Agencies.
- 7.2 Organisations that conduct inspections and surveys in support of Naval Classification must be formally engaged as a Competent Organisation for the ANCA to accept evidence as permissible. The responsibility for the engagement of a Competent Organisation rests with the NVO, as defined in the vessel's ANC Verification Plan.
- 7.3 The process for recognition and authorisation of a competent organisation can be found on the ANCA website (under development).

Note: Solutions (Part 2) are not applicable to Division 1.

Note: Guidance for this Section is contained in Part 3.

Chapter 2: Attaining Naval Classification

Rule 0. General Provisions

- 0.1 This Chapter establishes the provisions governing attaining Naval Classification.
- 0.2 The NVO is responsible for:
 - 0.2.1 Developing the OSI for the vessel and including the parameters relevant to define the vessels function, operational areas and characteristics; and
 - 0.2.2 Drafting the developing the ANC Basis; and
 - 0.2.3 Developing and implementing the ANC Verification Plan; and
 - 0.2.4 Submitting a Declaration of Seaworthiness (Materiel); and
 - 0.2.5 Holding and maintaining the ANC Certificate.

Note: Solutions (Part 2) are not applicable to Division 1.

Note: Guidance for this Rule is contained in Part 3.

Rule 1. Operating and Support Parameters

- 1.1 The classification of a Naval Vessel shall be based on the Operating and Support Intent defining the ship's function, operational areas and characteristics.
- 1.2 The OSI is the formal basis for the classification against the ANC Rules.
- 1.3 The NVO shall define and document the manner in which the vessel is to be operated in an OSI including but not limited to the contents of the template included at Annex B to this Chapter.

Note: Solutions (Part 2) are not applicable to Division 1.

Note: Guidance for this Rule is contained in Part 3.

Rule 2. ANC Basis

- 2.1 The ANC Basis is to be made in a form and manner established by the ANCA and shall be approved by the ANCA prior to the Approach to Market for an acquisition.
- 2.2 The ANC Basis shall consist of the requirements of the ANC Rules from those applicable to the Naval Vessel at the date of application.
- 2.3 The ANC Basis shall record the published date for Rules and Divisions applied to the Naval Vessel.
- 2.4 Variances:

- 2.4.1 A design or arrangement not conforming to a particular requirement in the ANC Rules, is considered equivalent if it satisfies the requirements of higher Tiers by way of compensating or alternative measures.
- 2.4.2 The acceptance of an equivalent solution shall be based on an engineering analysis and requires the approval of ANCA.
- 2.4.3 Variances from Goals; Functional Objectives; or Performance Requirements to justify an equivalent technical solution will require the approval of ANCA.
- 2.4.4 In all cases, alternative solutions or non-compliances with the ANC Rules shall be justified and documented in ANC Basis.

Note: Solutions (Part 2) are not applicable to Division 1.

Note: Guidance for this Rule is contained in Part 3.

Rule 3. ANC Record

- 3.1 All relevant design information, drawings and test reports, including inspection records for the Naval Vessel, shall be held by the NVO at the disposal of the ANCA and shall be retained in order to provide the information necessary to ensure compliance to the ANC Basis.
- 3.2 ANC Verification Plan:
 - 3.2.1 The ANC Record shall include an ANC Verification Plan for the demonstration of compliance to the ANC Basis.
 - 3.2.2 The ANC Verification plan is to be approved by ANCA.
 - 3.2.3 After its initial approval by ANCA, the ANC Verification Plan shall be updated (as required) by the NVO and re-approved by ANCA.
 - 3.2.4 The ANC Verification Plan shall include verification method, Competent Organisation and Permissible Evidence for the scope of classification defined by the approved ANC Basis.
 - 3.2.5 Following the approval of the ANC Verification Plan by ANCA, the NVO shall demonstrate compliance with the ANC Basis and shall provide ANCA with the means by which such compliance has been demonstrated.
- 3.3 Permissible Evidence:
 - 3.3.1 The NVO shall ensure that the ANC record is populated with Permissible Evidence.
 - 3.3.2 Permissible Evidence shall only be generated by a Competent Organisation.
 - 3.3.3 Evidence within the ANC Record shall be generated following the methods, techniques and standards specified in the ANC Verification Plan and the ANC Basis.
- 3.4 Declaration of Seaworthiness (Materiel):
 - 3.4.1 After completion of all demonstrations of compliance in accordance with the ANC Verification Plan, including any inspections and tests, the NVO shall declare that:

- 3.4.2 Appropriate ANC Basis variances (exemptions, equivalences or interpretations) have been submitted to, and approved by ANCA, where an ANC Rule cannot or is not expected to be satisfied;
- 3.4.3 The ANC Basis remains current and approved and includes all approved variances;
- 3.4.4 Evidence has been collected in accordance with the approved ANC Verification Plan and has been deemed permissible by the NVO;
- 3.4.5 The evidence supports a satisfactory compliance finding against the ANC Basis; and
- 3.4.6 Any shortfalls in compliance evidence or shortfalls in compliance against the ANC Basis have been raised as non-compliances (Conditions, Memorandums and Notes).

Note: Solutions (Part 2) are not applicable to Division 1.

Note: Guidance for this Rule is contained in Part 3.

Rule 4. ANC Certificate

- 4.1 An ANC Certificate shall be issued for an unlimited duration. It shall remain valid subject to:
 - 4.1.1 The NVO remaining in compliance with these rules; and
 - 4.1.2 The subordinate certificates to the ANC Certificate as detailed in the ANC Basis remaining valid to maintain the overall validity of the ANC Certificate; and
 - 4.1.3 The certificate not being surrendered or withdrawn under the applicable administrative procedures established by the ANCA.
- 4.2 Upon surrender or withdrawal, the ANC Certificate shall be returned to the ANCA.

Note: Solutions (Part 2) are not applicable to Division 1.

Note: Guidance for this Rule is contained in Part 3.

Chapter 3: Maintaining Naval Classification

Rule 0. General Provisions

- 0.1 This chapter establishes the measures to be taken to ensure that Naval Classification is maintained. It also specifies the obligations of the NVO and supporting organisations involved in such continuing Naval Classification management.
- 0.2 The NVO is accountable for maintaining the Naval Classification of a vessel and shall ensure that:
- 0.2.1 The Naval Vessel is maintained in a seaworthy condition and compliant with the ANC Basis;
 - 0.2.2 Non-compliances to the ANC Basis are managed and rectified in a timely manner;
 - 0.2.3 All changes to the ANC Basis are approved by the ANCA;
 - 0.2.4 The ANC Record is maintained with permissible evidence; and
 - 0.2.5 The ANC Certificate remains valid throughout the operating life of the Naval Vessel.

Note: Solutions (Part 2) are not applicable to Division 1

Note: Guidance for this Rule is contained in Part 3

Rule 1. Maintain Naval Vessel

- 1.1 Design Usage Assumptions
- 1.1.1 The NVO shall monitor the materiel condition of the Naval Vessel through the conduct of periodic assessments and surveys to ensure that the original design usage assumptions remain valid for the OSI.
- 1.2 Maintenance and Inspections
- 1.2.1 The periodicity of surveys and inspections is to be in accordance with the requirements of the solutions defined in the ANC Basis, and enacted through the ANC Verification Plan.
 - 1.2.2 The NVO shall engage suitable Competent Organisation(s) to undertake surveys and inspections. Any change to the survey regime must be notified to the ANCA by the NVO.
- 1.3 Condition Reporting
- 1.3.1 The NVO shall monitor the condition of the naval vessel and report non-compliances against the ANC Basis to ANCA.
 - 1.3.2 The NVO shall establish an internal occurrence reporting system to enable the collection and evaluation of such reports, including the assessment and extraction of those occurrences to be reported. The system shall identify adverse trends, corrective actions taken or to be taken by the NVO to address deficiencies and include the evaluation of all known relevant information relating to such occurrences and a method to circulate the information as necessary.

- 1.3.3 The NVO shall make such reports in a form and manner established by the ANCA, and ensure that they contain all pertinent information about the condition and evaluation results known to the NVO.

Note: Solutions (Part 2) are not applicable to Division 1.

Note: Guidance for this Rule is contained in Part 3.

Rule 2. Non-Compliances

- 2.1 A condition, memorandum or note shall be imposed by the ANCA to record all non-compliances against the ANC Basis.
- 2.2 Conditions
- 2.2.1 Conditions shall be imposed by the ANCA for the following:
- 2.2.1.1 Repairs and/or renewals related to damages that affect the ANC Certificate;
- 2.2.1.2 Supplementary Competent Organisation survey requirements; and
- 2.2.1.3 Temporary repairs.
- 2.2.2 Conditions shall be communicated in writing to the NVO by ANCA, with an associated time limit for completion, and are to be clearly stated on the ANC Certificate or an attachment to the ANC Certificate.
- 2.2.3 The condition may recommend that limitations related to navigation and operation be imposed for continued operation of the vessel.
- 2.2.4 The NVO will be advised if the vessel's ANC Certificate is subject to a suspension or withdrawal procedure if the item is not dealt with, or postponed, by the due date.
- 2.2.5 Clearance of conditions shall be supported by a survey report giving details of all associated repairs and/or renewals, or of the supplemental surveys carried out. Repairs carried out shall be reported with identification of:
- 2.2.5.1 Compartment and location;
- 2.2.5.2 Subject Item / System;
- 2.2.5.3 Repair method;
- 2.2.5.4 Repair extent.
- 2.2.6 Partially dealt with conditions shall be supported by a survey report giving details of repairs and/or renewals, or of that part of the supplemental surveys carried out and those parts remaining outstanding.
- 2.2.7 All open conditions should be satisfactorily dealt with and not extend beyond the vessels docking cycle, or major maintenance period.
- 2.3 Memorandums
- 2.3.1 Memorandums shall be imposed for non-compliances that deviate from the technical standard, but do not affect the ANC Certificate.

- 2.3.2 Clearance of memorandums may be supported by a report from a Competent Organisation giving details of repairs undertaken, tests and trials conducted and any additional surveys carried out.
- 2.3.3 After the satisfactory repair of the non-compliance, memorandums are either deleted or transferred to notes.
- 2.4 Notes
- 2.4.1 Notes are non-compliances where no action is required to maintain Naval Classification, or they are used to convey special information to assist the activities of the Competent Organisations.

Note: Solutions (Part 2) are not applicable to Division 1.

Note: Guidance for this Rule is contained in Part 3.

Rule 3. Command Clearances

- 3.1 The NVO must maintain a Command Clearance Management system for approval to operate a Naval Vessel outside its ANC Basis.
- 3.2 The Command Clearance Management system shall specify requirements for the completion of a risk assessment prior to issue of a Command Clearance.
- 3.3 The NVO must ensure records of Command Clearance decisions are available to the ANCA upon request.
- 3.4 A Command Clearance is only temporary. On completion of the intended mission, the command clearance expires and the vessel must be returned to its prescribed baseline. This is to be reported to the ANCA.

Note: Solutions (Part 2) are not applicable to Division 1.

Note: Guidance for this Rule is contained in Part 3.

Rule 4. ANC Basis Change Management

- 4.1 Changes to the ANC Basis shall be made in a form and manner established by the ANCA.
- 4.2 An application shall include, or be supplemented after the initial application with, a description of the change identifying:
- 4.2.1 The configuration(s) of the Naval Vessel in the ANC Basis upon which the change is to be made;
- 4.2.2 All areas of the Naval Vessel that are changed or affected by the change; and
- 4.2.3 An identification of any reinvestigations necessary to demonstrate compliance of the change and areas affected by the change with the ANC Basis.
- 4.3 Changes to an ANC Basis shall be approved by the ANCA.
- 4.4 A change to an ANC Basis and areas affected by the change shall comply with the ANC Rules applicable to the change on the date of the application for the change.

- 4.5 For each change, all relevant design information, drawings and test reports, including inspection records for the change, shall be held by the NVO at the disposal of the ANCA and shall be retained in order to provide the information necessary to ensure the continued compliance with the ANC Basis.

Note: Solutions (Part 2) are not applicable to Division 1.

Note: Guidance for this Rule is contained in Part 3.

Rule 5. Maintain ANC Record

- 5.1 The NVO is to maintain the ANC Record with permissible evidence, in accordance with the approved ANC Verification Plan.
- 5.2 The ANC Record is to contain information pertaining to:
- 5.2.1 Information related to failures, malfunctions, defects or other occurrences which cause or might cause adverse effects on the classification of a Naval Vessel;
 - 5.2.2 All configuration change data associated with an update of a Naval Vessel;
 - 5.2.3 All maintenance, periodic surveys and inspections conducted by competent organisations;
 - 5.2.4 All non-compliances identified on the Naval Vessel; and
 - 5.2.5 All serious incidents and accidents associated with the Naval Vessel.
- 5.3 Throughout the life of the naval vessel, updates to the ANC Verification Plan will be required, as such the NVO should undertake periodic review of the ANC Verification Plan and seek approval from ANCA if any changes are incorporated. This ensures that verification activities are suitable so that ANC Certificate continues to remain valid.

Note: Solutions (Part 2) are not applicable to Division 1.

Note: Guidance for this Rule is contained in Part 3.

ANNEX A – Definitions and Abbreviations

Annex A contains the definitions and abbreviations used in the ANC Rules.

ANNEX B – Operating and Support Parameters

This annex contains the template for the Operating and Support Parameters required as part of the OSI to enable effective application of the Rules.

Note: Where specific Divisions require alternative parameters, a Division specific template will be developed and included in that Division.
