



Microcredentials

Microcredentials are available for Defence members.

Microcredentials accredit skill standards for additional job functions that may be undertaken as part of a job role. They reflect a nationally agreed standard for the skills they contain.

Microcredentials

- Meet industry skilling requirements and standards
- Achieve national standards to meet industry defined job outcomes in the vocational education and training (VET) sector, for example, lead auditing, compliance checks, or cyber awareness.

Microcredential use is increasing to meet workplace skill requirements and preferences as they

- Validate job skills that are performed in addition to main occupation
- Offer an additional pathway towards accreditation
- Provide learner flexibility
- Can be used as building blocks towards a full qualification.

Defence provides nationally recognised microcredentials, with more becoming available as industry and Defence skilling requirements evolve. Microcredentials, alongside qualifications, help validate a member's full range of skills.

ADF Transition & Civil Recognition

Defence Education, Learning and Training Authority (DELTA)

Australian Defence College

adf.civilrecognition@defence.gov.au



FACT SHEET



National Microcredentials

BSBSS00093 Cyber Security Threat Assessment and Risk Management Skill Set

- BSBXCS403 Contribute to cyber security threat assessments
- BSBXCS404 Contribute to cyber security risk management

BSBSS00094 Cyber Security Awareness Skill Set

- BSBXCS301 Protect own personal online profile from cyber security threats
- BSBXCS302 Identify and report online security threats
- BSBXCS303 Securely manage personally identifiable information and workplace information
- BSBXCS402 Promote workplace cyber security awareness and best practices

BSBSS00112 Workplace Technology Skill Set

- BSBTEC203 Research using the internet
- BSBTEC301 Design and produce business documents
- BSBTEC302 Design and produce spreadsheets
- BSBTEC303 Create electronic presentations

BSBSS00122 Compliance Skill Set

- BSBAUD412 Work within compliance frameworks
- BSBAUD514 Interpret compliance requirements
- BSBAUD515 Evaluate and review compliance

PSPSS00040 Government Investigations

- PSPINV001 Plan and initiate an investigation
- PSPINV002 Conduct an investigation
- PSPINV003 Finalise an investigation

PSPSS00042 Procurement Fundamentals

- PSPPCM004 Plan procurement
- PSPPCM006 Select providers and develop contracts
- PSPPCM007 Manage contracts
- PSPLEG002 Encourage compliance with legislation in the public sector

PSPSS00043 Procurement Delegation

- PSPPCM003 Procure goods and services
- PSPPCM007 Manage contracts
- PSPGEN042 Exercise delegations

PSPSS00055 Public Sector Fundamentals

- PSPETH007 Uphold and support the values and principles of public service
- PSPLEG006 Encourage compliance with legislation in the public sector
- PSPPCY014 Support policy implementation
- PSPGEN115 Uphold and support inclusive workplace practices

PSPSS00058 Workplace coaching

- PSPGEN118 Provide leadership
- PSPGEN125 Support workplace coaching and mentoring

PSPSS00060 Support and Implement Policy

- BSBDAT501 Analyse data
- PSPPCY014 Support policy implementation
- PSPPCY016 Advise on organisation policy
- PSPPCY017 Provide policy advice

PSPSS00128 Lead Auditor Skill Set

- BSBAUD411 Participate in quality audits
- BSBAUD511 Initiate quality audits
- BSBAUD512 Lead quality audits
- BSBAUD513 Report on quality audits

TLISS00200 Supply Chain Stock Control Skill Set

- TLIX0004X Administer inventory systems
- TLIX0013X Maintain stock control and receivables