

Step 4

	Capability Manager
Name	
Position/title	
Signature	
Date	

Notes:

- (a) Full definitions for Contribution Factor (CF) can be found in the Estate Appraisal section on the Estate Planning and Upkeep page in ERIK. They are also duplicated in the Guidelines for Building Contribution Factor Form.
- (b) Step 1 is to record the CF for the entire building. This is generally in accordance with its major usage.
- (c) Step 2 is to identify any level or space (room or area) that has a CF1 or CF2 where this is different to the CF entire building's determination.
- (d) Buildings or parts of buildings that are CF1 or CF2 have additional asset protection requirements specified in the Manual of Fire Protection Engineering (MFPE) in ERIK.
- (e) CFs are part of the building data recorded in the Garrison and Estate Management System (GEMS).
- (f) This process is only applicable to building works, substantial alteration and change-in-use or new leased buildings
- (g) The assessment process for a hangar aircraft area is detailed in Chapter 6 and is to be used in combination with this form.