

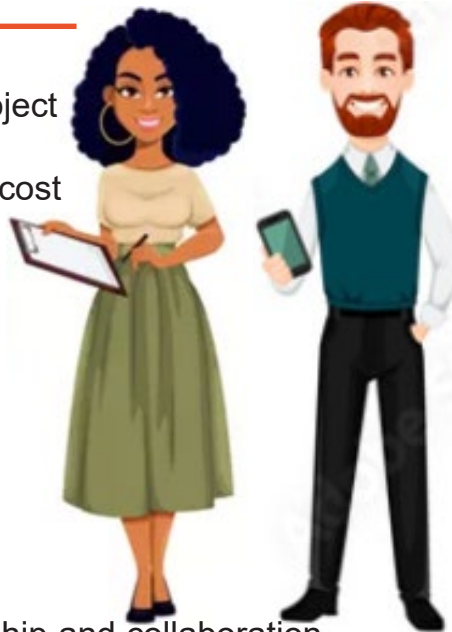


“As a Cost Estimator, I am integrated into the core project team to develop reliable, defensible and repeatable cost estimates.

I support Capability Managers and project teams by forecasting the cost and other resources within project scope.

I demonstrate the following behaviours:

- working in close partnership and collaboration with Capability Managers and project teams to deliver outcomes;
- ensuring cost estimates are informed and robust, and can be refined as the project matures;
- pursuing new and innovative approaches and opportunities to expand my Defence knowledge and networks;
- demonstrating foundational understanding of project management and controls practices; and
- understanding the capability context of the cost estimate that is being developed in terms of need, scope, purpose and output.”



My responsibilities

Cost estimation may be my primary role, or a role I perform in conjunction with other responsibilities. In my day-to-day activities I may:

1. Develop and analyse cost estimates for capability projects to support decision making, milestone reviews and government approvals.
2. Estimate and review the Total Cost of Ownership of a capability to inform decision-makers and for future capabilities.
3. Understand and apply capability documentation and objectives when undertaking development and analysis of cost estimates.
4. Interpret and apply cost estimation policy, process, methods, tools, and training, and provide feedback recommendations.
5. Support the analysis of alternatives, and develop cost estimates to assess the impact of trade off proposals.
6. Liaise with the project team on a regular basis to understand project scope, assumptions and accountability.
7. Support tender evaluations and assessment of responses against cost estimates.
8. Assist Capability Managers in engaging with central agencies on costing matters for committee submissions.
9. Consult with industry experts as required to develop evidence-based and robust cost estimates

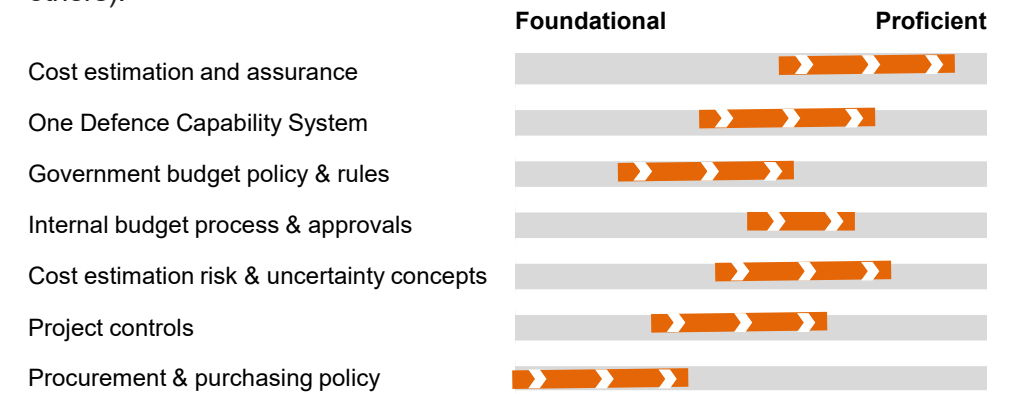
My skills

The skills I need include:

1. **Communication** and interpersonal relationship skills to engage and build trust with multiple stakeholders.
2. **Cost estimation** to develop cost estimates in line with Defence cost estimation standards across the One Defence Capability System (ODCS) phases.
3. **Defence knowledge** and networking to understand the needs, processes, business and priorities of my stakeholders to guide the development of cost estimates.
4. **Data analytics** to evaluate the viability of the data source and produce insights to shape the development of cost estimates.
5. **Critical thinking** to describe themes and frame approaches tailored to the audience based on complexity and risks.
6. **Resilience, initiative and drive** in challenging situations.
7. **Coordination and facilitation skills** to influence and meet the requirements of multiple clients.

What I need to know

Depending on my role and level, I generally need to develop proficiency in Government and Defence frameworks (some frameworks more than others):



In addition, I need to understand my stakeholder's:

- Capability documentation and Product Delivery Schedules;
- Risk and opportunities register, and risk mitigation approach;
- Capability uncertainty (technical and other);
- Fundamental inputs, interoperability and availability;
- Solicitation approach and market analysis;
- Financial performance, forecasts and pressures; and
- Industry engagement and contractor arrangements.

Succeeding in my role

I find most value and success in my role where I am:

1. **Trusted** and integrated by project teams and engaged early to develop cost estimates.
2. **Well versed** in the outcomes, tools and practices under the Defence Cost Estimation Standards.
3. **Developing and maintaining** professional relationships with the project team and stakeholders across Defence.
4. **Responsive** in providing timely, holistic and cohesive advice tailored to the differing needs of my stakeholders.
5. **Interpreting, challenging and explaining** the data I receive before I present to my stakeholders.
6. **Across strategic objectives** so that I can develop cost estimates and present options in the correct context.
7. **Kept informed** with strategy and change in Groups, Services and the broader Defence Enterprise.
8. **Continuing to learn** to actively build knowledge, skills and capabilities through ongoing professional development and community networking opportunities.

System usage

