

**Australian Government** 

**Department of Defence** 

## AGREEMENT NUMBER: ISPE-1720-00X

## Financial Year/s 2017/18 – 2019/20

## THE COMMONWEALTH OF AUSTRALIA

Represented by DEPARTMENT OF DEFENCE ABN 68 706 814 312

and

## [INSERT COMPANY]

## ABN

for

Industry Skilling Program Enhancement Schools Pathways Programme Grant [INSERT COMPANY]

[Company]ISPE-1720-00X

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#### [Company]ISPE-1720-00X

## Grant Agreement Schools Pathways Programme – [Company Name]

Once completed, this document, together with each set of Grant Details and the Commonwealth General Grant Conditions (Schedule 1), forms an Agreement between the Commonwealth and the Grantee.

## **1 Parties to this Agreement**

### **1.1.** The Grantee

Full legal name of Grantee	
Legal entity type (e.g. individual, incorporated association, company, partnership etc)	
Trading or business name	
Any relevant licence, registration or provider number	
Australian Company Number (ACN) or other entity identifiers	
Australian Business Number (ABN)	
Registered for Goods and Services Tax (GST)?	
Date from which GST registration was effective?	
Registered office (physical/postal)	
Relevant business place (if different)	
Telephone	
Fax	
Email	

## **1.2.** The Commonwealth

1.2.1. The Commonwealth of Australia represented by Department of Defence Canberra ACT 2600

ABN 687 068 143 12

### [Company]ISPE-1720-00X

## 2 Background

- 2.1.1. The Commonwealth has agreed to enter this Agreement under which the Commonwealth will provide the Grantee with one or more Grants for the purpose of assisting the Grantee to undertake the associated Activity.
- 2.1.2. The Grantee agrees to use each Grant and undertake each Activity in accordance with this Agreement and the relevant Grant Details.

## 2.2. Scope of this Agreement

- 2.2.1. This Agreement comprises:
  - (a) this document;
  - (b) the Supplementary Terms (if any);
  - (c) the General Grant Conditions (Schedule 1);
  - (d) the Grant Details;
  - (e) any other document referenced or incorporated in the Grant Details.
- 2.2.2. Each set of Grant Details, including Supplementary Terms (if any), only applies to the particular Grant and Activity covered by that set of Grant Details and a reference to the 'Agreement' in the Grant Details or the Supplementary Terms is a reference to the Agreement in relation to that particular Grant and Activity. If there is any ambiguity or inconsistency between the documents comprising this Agreement in relation to a Grant, the document appearing higher in the list will have precedence to the extent of the ambiguity or inconsistency.
- 2.2.3. This Agreement represents the Parties' entire agreement in relation to each Grant provided under it and the relevant Activity and supersedes all prior representations, communications, agreements, statements and understandings, whether oral or in writing.
- 2.2.4. Certain information contained in or provided under this Agreement may be used for public reporting purposes.

# **Grant Details Schools Pathways Programme – Company Name**

## **3 Purpose of the Grant**

- 3.1.1. The purpose of the Grant is to raise students' awareness of possible career opportunities and knowledge of Defence and defence industry pathways whilst increasing the number of students undertaking Science, Technology, Engineering and Mathematics (STEM) subjects in participating schools.
- 3.1.2. The Schools Pathways Programme's primary objectives are to:
  - (a) Increase the uptake of STEM subjects at secondary institutions;
  - (b) Increase the opportunities/exposure of STEM activities within schools;
  - (c) Increase student awareness of the employment pathways to defence industry;
  - (d) Facilitation of student opportunities of practical experiences in the defence industry;
  - (e) Establish student mentoring and network opportunities with defence industry; and
  - (f) Increase the STEM engagement of female and Indigenous students.
- 3.1.3. The long term benefits to Defence of the Schools Pathways Programme are:
  - (a) To increase the pool of young people ready to move from school into further education and apprenticeships, internships, scholarships and part-time work/study combinations;
  - (b) To educate Australia's youth about the employment options available in defence industry;
  - (c) To contribute to the development of appropriately skilled workforces in Defence and defence industry; and
  - (d) To improve defence industry's competiveness in the identified region, through an increased pool of future, upskilled employees.
- 3.1.4. This Grant is being provided under, and these Grant Details form part of, the Agreement between the Commonwealth and the Grantee dated [INSERT DATE] 2017, [INSERT COMPANY] ISPE-1720-00X
- 3.1.5. The Grant is being provided as part of the Schools Pathways Programme.

## 4 Activity

### [Company]ISPE-1720-00X

- 4.1.1. The Schools Pathways Programme aims to increase the pool of young people with the prerequisite subjects and knowledge to undertake and complete vocational training and higher education in pursuit of careers in defence industry.
- 4.1.2. The successful applicant for the Schools Pathways Programme grant will accomplish the objectives by:
  - (a) the development and/or implementation of activities which demonstrably increase the uptake of STEM subjects at secondary institutions;
  - (b) demonstrably increase the number of students who through various STEM intervention activities, are exposed to employment pathways to defence industry.
  - (c) demonstrably increase the number of students exposed to STEM activities within schools;
  - (d) develop and delivery of social media and online engagement activities that demonstrably increase student awareness of employment pathways to defence industry;
  - (e) deliver practical defence industry career experience initiatives for students;
  - (f) demonstrably increase in the number of student mentoring and network opportunities with defence industry and schools;
  - (g) involve primary school students in hands-on, interactive and engaging STEM activities.
  - (h) demonstrably increase the number of female and Indigenous students taking up STEM subjects.

## **5 Duration of the Activity**

5.1.1. The Activity starts on [DATE] and ends on [DATE], the Completion Date. See Schedule 2.

## 6 **Payment of the Grant**

- 6.1.1. The total amount of the Grant is \$[GRANT AMOUNT] (GST excl).
- 6.1.2. The Grantee must ensure that the Grant is held in an account in the Grantee's name and which the Grantee controls, with an authorised deposit-taking institution authorised under the *Banking Act 1959* (Cth) to carry on banking business in Australia.
- 6.1.3. The Grantee's nominated bank account into which the Grant is to be paid is:

NAME:	
INSTITUTION:	
BSB:	
ACCOUNT NUMBER:	

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6.1.4. The Grant will be paid in instalments by the Commonwealth upon completion of the agreed Milestones, and compliance by the Grantee with its obligations under this Agreement. See Schedule 2.

#### 6.2. Invoicing

- 6.2.1. Each payment will be made within 30 days of receipt of a correctly rendered invoice. To be correctly rendered, the invoice must:
  - (a) include the properly recorded invoice number and invoice date;
  - (b) be processed against the correct purchase order;
  - (c) have no duplication of payment in the invoice verification;
  - (d) provide sufficient information on the remittance advice to enable the supplier to identify what the payment is for;
  - (e) include the Australian Business Number (ABN) and any tax withholding obligations;
  - (f) apply appropriate tax codes against payments to assist Defence to recover the correct GST on eligible expenditure; and
  - (g) demonstrate milestone achievements against programme objectives in the form of an attached report.

## 7 **Reporting**

- 7.1.1. The Grantee agrees to create reports in the form agreed to in Schedule 2 and to provide the reports to the Commonwealth representative.
- 7.1.2. The grantee will be required to gather and provide baseline data and updates at key phases of the programme.

## 8 Party representatives and address for notices

#### 8.1. Grantee's representative and address

Grantee's representative	
name	
Position	
Postal/physical	
address(es)	
Business hours telephone	
Mobile	
E-mail	

#### 8.2. Commonwealth representative and address

#### [Company]ISPE-1720-00X

Name of representative	
Position	
Postal/physical	
address(es)	
Business hours telephone	
E-mail	

8.2.1. The Parties' representatives will be responsible for liaison and the day-to-day management of the Grant, as well as accepting and issuing any written notices in relation to the Grant.

## **9** Supplementary Terms

- 9.1. Other Contributions
- 9.1.1. Not Applicable
- 9.2. Activity budget
- 9.2.1. Not Applicable

#### 9.3. Record keeping

- 9.3.1. The Grantee agrees to maintain the following records:
  - (a) identify the receipt and expenditure of the Grant [and any Other Contributions] separately within the Grantee's accounts and records so that at all times the Grant is identifiable; and
  - (b) keep financial accounts and records relating to the Activity so as to enable all receipts and payments related to the Activity to be identified and reported; and
  - (c) keep full and accurate records of the progress against the programme's milestones.
- 9.3.2. The Grantee agrees to maintain the records for five years after the Completion Date and provide copies of the records to the Commonwealth representative upon request.
- 9.3.3. Clause 9.3 survives the termination, cancellation or expiry of the Agreement.
- **9.4.** Audit
- 9.4.1. Not Applicable
- 9.5. Activity Material
- 9.5.1. The Grantee agrees, promptly on request from the Commonwealth, to provide the Commonwealth with a copy of all Activity Material and a copy of Other Material, in the format reasonably requested by the Commonwealth.

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- 9.5.2. The Grantee provides the Commonwealth a world-wide, permanent, non-exclusive, irrevocable, free licence (including a right to sub license) to exercise all Intellectual Property Rights in respect of the:
- 9.5.3. Activity Material; and
- 9.5.4. Other Material.
- 9.5.5. The Grantee warrants that the provision and exercise of rights in Activity Material and Other Material by the Commonwealth or its sub-licensees in accordance with the Agreement will not infringe any third party's Intellectual Property Rights or moral rights (as defined in the Copyright Act 1968 (Cth)).
- 9.5.6. Term 9.5 survives the termination, cancellation or expiry of the Agreement.
- 9.5.7. If, for the purposes of the Activity, the Grantee registers or has registered any trade marks or domain names, or creates or has created any unregistered trade marks, then unless the Commonwealth agrees otherwise in writing, the Grantee must cease using such trade marks and domain names on the Completion Date and assign the trade marks and domain names to the Commonwealth promptly upon request with effect from the Completion Date. If the Commonwealth has provided any trade marks or domain names for the Grantee to use for the purposes of the Activity, the Grantee must cease using such trade marks and domain names on the Completion Date.
- 9.5.8. Notwithstanding any other provision of this Agreement, the Commonwealth is not obliged to pay the final instalment of the Grant to the Grantee unless the Grantee has fully discharged its obligations under this term 9.5.
- 9.5.9. In this term 9.5, "Other Material" means any Material which is reasonably necessary or desirable to enable the Commonwealth to make full use of, and exercise the Commonwealth's rights in, Activity Material under this term 9.5, excluding any Material which the Parties agree in writing will not form part of the "Other Material".

### 9.6. Access

- 9.6.1. The Grantee agrees to give the Commonwealth, or any persons authorised in writing by the Commonwealth, access to premises where the Activity is being performed and to permit those persons to inspect and take copies of any Material relevant to the Activity.
- 9.6.2. The Auditor-General and any Information Officer under the *Australian Information Commissioner Act 2010* (Cth) (including their delegates) are persons authorised for the purposes of clause 9.6.1.
- 9.6.3. Term 9.6 does not detract from the statutory powers of the Auditor-General or an Information Officer (including their delegates).

#### 9.7. Equipment and assets

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- 9.7.1. The Grantee agrees to obtain the Commonwealth's prior written approval to use the Grant to purchase any equipment or asset for more than \$5,000 (including GST).
- 9.7.2. The Grantee agrees to maintain a register of all equipment and assets purchased for \$5,000 (including GST) or more with the Grant in the form specified below and to provide the register to the Commonwealth upon request.

9.7.3.	

Item Number	Description	Grant Contributions	Other Contributions - Grantee	Other Contributions – Third Parties	Total Cost
[insert reference]	[insert description of the equipment or asset]	[insert amount of Grant contributed to this item]	[insert amount of Grantees own funds contributed to this item]	[insert amount of other sources of funding contributed to this item]	[insert total amount cost of the item]

- 9.7.4. The Grantee agrees to use the equipment and assets for the purposes of the Activity.
- 9.7.5. The Grantee agrees that the proceeds of any equipment and assets purchased with the Grant disposed of during the Activity must be treated as part of the Grant and used for the purposes of the Activity.

## 9.8. Relevant qualifications or skills

- 9.8.1. The Grantee agrees to ensure that personnel performing work in relation to the Activity are appropriately qualified to perform the tasks indicated and have the minimum following relevant skills or qualifications:
  - (a) Working with Children Check, which is a state by state prerequisite for anyone in childrelated work. Check involves a national criminal history check and review of findings of workplace misconduct.

### 9.9. Activity specific legislation, policies and industry standards

- 9.9.1. The Grantee agrees to comply with the requirements of the following legislation, policies and industry standards when undertaking the Activity:
  - (a) Working with Children in each Australian state and territory
    - i Child Protection (Working with Children) Regulation 2013 (NSW)
    - ii Working with Vulnerable People (Background Checking) Act 2011 (ACT)
    - iii Care and Protection of Children Act 2007 (NT)

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- iv Working with Children (Risk Management and Screening) Act 2000 (QLD)
- v Children's Protection Act 1993 (SA)
- vi Work with Vulnerable People Act 2013 (TAS)
- vii Working with Children Act 2005 (VIC)
- viii Working With Children (Criminal Record Checking) Act 2004 (WA)
- (b) Work Health and Safety Regulation 2011 (Cth)
- 9.10. Commonwealth Material, facilities and assistance
- 9.10.1. In this Agreement, Commonwealth Material means any Material provided by the Commonwealth to the Grantee for the purposes of this Agreement or derived at any time from this Material, including the Material specified in 9.10.2, but does not include Reporting Material or Activity Material.
- 9.10.2. The Commonwealth agrees to provide the following Material to the Grantee:
  - (a) Department of Defence Logo for electronic media and branding for use in all aspects of the Schools Pathways Programme grant
- 9.10.3. Nothing in this Agreement affects the ownership of Commonwealth Material.
- 9.10.4. The Commonwealth grants the Grantee a licence to use the Commonwealth Material for the sole purpose of performing the Activity in accordance with this Agreement. The Grantee must, if requested, return all copies of the Commonwealth Material at the expiration or earlier termination of this Agreement.
- 9.10.5. The Commonwealth agrees to provide the following facilities and assistance to the Grantee for the purpose of the Activity:
- 9.10.6. Not Applicable.
- 9.10.7. The Grantee agrees to comply with any directions or requirements notified by the Commonwealth when accessing the facilities and assistance.
- 9.11. Jurisdiction
- 9.11.1. This Agreement is governed by the law of the Australian Capital Territory.
- 9.12. Grantee trustee of a Trust
- 9.12.1. Not Applicable

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# **Signatures**

## **Executed** as an agreement:

## **Commonwealth:**

Signed for and on behalf of the	
Commonwealth of Australia as	
represented by the Department of	
Defence	
Name:	
(print)	
Position:	
(print)	
Signature and date:	
Witness Name:	
(print)	
Signature and date:	

Co-signed for and on behalf of	
Chief Financial Officer	
Name:	
(print)	
Position:	
(print)	
Signature and date:	
Witness Name:	
(print)	
Signature and date:	

## **Grantee:**

Name of Company:	
Director's Name:	
(print)	
Signature and date:	
Director/Compony Secretory	
Director/Company Secretary	
Name:	
(print)	
Signature and date:	

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# Schedule 1 Commonwealth General Grant Conditions

## 1. Undertaking the Activity

1.1. The Grantee agrees to undertake the Activity in accordance with this Agreement.

### 2. Acknowledgements

2.1. The Grantee agrees to acknowledge the Commonwealth's support in Material published in connection with this Agreement and agrees to use any form of acknowledgment the Commonwealth reasonably specifies.

### 3. Notices

- 3.1. The Parties agree to notify the other Party of anything reasonably likely to affect the performance of the Activity or otherwise required under this Agreement.
- 3.2. A notice under this Agreement must be in writing, signed by the Party giving notice and addressed to the other Party's representative.

### 4. **Relationship between the Parties**

- 4.1. A Party is not by virtue of this Agreement the employee, agent or partner of the other Party and is not authorised to bind or represent the other Party.
- 5. Subcontracting
- 5.1. The Grantee remains responsible for compliance with this Agreement, including in relation to any tasks undertaken by subcontractors.
- 5.2. The Grantee agrees to make available to the Commonwealth the details of any of its subcontractors engaged to perform any tasks in relation to this Agreement upon request.

## 6. Conflict of interest

- 6.1. The Grantee agrees to notify the Commonwealth promptly of any actual, perceived or potential conflicts of interest which could affect its performance of this Agreement and agrees to take action to resolve the conflict.
- 7. Variation
- 7.1. This Agreement may be varied in writing only, signed by both Parties.
- 8. Payment of the Grant
- 8.1. The Commonwealth agrees to pay the Grant to the Grantee in accordance with the Grant Details.
- 8.2. The Commonwealth may by notice withhold payment of any amount of the Grant where it reasonably believes the Grantee has not complied with this Agreement or is unable to undertake the Activity.
- 8.3. A notice under clause 8.2 will contain the reasons for any payment being withheld and the steps the Grantee can take to address those reasons.
- 8.4. The Commonwealth will pay the withheld amount once the Grantee has satisfactorily addressed the reasons contained in a notice under clause 8.2.

## 9. Spending the Grant

- 9.1. The Grantee agrees to spend the Grant for the purpose of undertaking the Activity only.
- 9.2. The Grantee agrees to provide a statement signed by the Grantee verifying the Grant was spent in accordance with the Grant Details.

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## 10. Repayment

- 10.1. If any of the Grant has been spent other than in accordance with this Agreement or any amount of the Grant is additional to the requirements of the Activity, the Grantee agrees to repay that amount to the Commonwealth unless agreed otherwise.
- 10.2. The amount to be repaid under clause 10.1 may be deducted by the Commonwealth from subsequent payments of the Grant.

#### 11. Record keeping

11.1. The Grantee agrees to maintain records of the expenditure of the Grant.

### **12.** Intellectual Property

- 12.1. The Grantee owns the Intellectual Property Rights in Material created undertaking the Activity.
- 12.2. The Grantee gives the Commonwealth a non-exclusive, irrevocable, royaltyfree licence to use, reproduce, publish and adapt Reporting Material for Commonwealth Purposes.
- 12.3. The licence in clause 12.2 does not apply to Activity Material.
- 12.4. This Agreement does not affect the ownership of Intellectual Property Rights in Existing Material.

### 13. Privacy

13.1. When dealing with Personal Information in carrying out the Activity, the Grantee agrees not to do anything which, if done by the Commonwealth, would be a breach of an Australian Privacy Principle.

### 14. Confidentiality

14.1. The Parties agree not to disclose each other's confidential information without prior written consent unless required or authorised by law or Parliament.

#### 15. Insurance

15.1. The Grantee agrees to maintain adequate insurance for the duration of this Agreement and provide the Commonwealth with proof when requested.

#### 16. Indemnities

- 16.1. The Grantee indemnifies the Commonwealth, its officers, employees and contractors against any claim, loss or damage arising in connection with the Activity.
- 16.2. The Grantee's obligation to indemnify the Commonwealth will reduce proportionally to the extent any act or omission involving fault on the part of the Commonwealth contributed to the claim, loss or damage.

## **17. Dispute resolution**

- 17.1. The Parties agree not to initiate legal proceedings in relation to a dispute unless they have tried and failed to resolve the dispute by negotiation.
- 17.2. The Parties agree to continue to perform their respective obligations under this Agreement where a dispute exists.
- 17.3. The procedure for dispute resolution does not apply to action relating to termination or urgent litigation.
- **18.** Termination for default
- 18.1. The Commonwealth may terminate this Agreement by notice where it reasonably believes the Grantee:
- (a) has breached this Agreement; or
- (b) has provided false or misleading statements in their application for the Grant; or
- (c) has become bankrupt or insolvent, entered into a scheme of arrangement with creditors, or come under any form of external administration.

### **19.** Cancellation for convenience

19.1. The Commonwealth may cancel this Agreement by notice, due to:

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- (a) a change in government policy; or
- (b) a Change in the Control of the Grantee, which the Commonwealth believes will negatively affect the Grantee's ability to comply with this Agreement.
- 19.2. The Grantee agrees on receipt of a notice of cancellation under clause 19.1 to:
- (a) stop the performance of the Grantee's obligations as specified in the notice; and
- (b) take all available steps to minimise loss resulting from that cancellation.
- 19.3. In the event of cancellation under clause 19.1, the Commonwealth will be liable only to:
- (a) pay any part of the Grant due and owing to the Grantee under this Agreement at the date of the notice; and
- (b) reimburse any reasonable expenses the Grantee unavoidably incurs that relate directly to the cancellation and are not covered by 19.3(a).
- 19.4. The Commonwealth's liability to pay any amount under this clause is subject to:
- (a) the Grantee's compliance with this Agreement; and
- (b) the total amount of the Grant.
- 19.5. The Grantee will not be entitled to compensation for loss of prospective profits or benefits that would have been conferred on the Grantee.

#### 20. Survival

20.1. Clauses 10, 12, 13, 14, 16, 20 and 21 survive termination, cancellation or expiry of this Agreement.

#### 21. Definitions

- 21.1. In this Agreement, unless the contrary appears:
- Activity means the activities described in the Grant Details.
- Activity Material means any Material, other than Reporting Material, created or developed by the Grantee as a result of the Activity.
- Agreement means the Grant Details,

Supplementary Terms (if any), the Commonwealth General Grant Conditions and any other document referenced or incorporated in the Grant Details.

- **Australian Privacy Principle** has the same meaning as in the *Privacy Act 1988*.
- Change in the Control means any change in any person(s) who directly exercise effective control over the Grantee.
- Commonwealth means the Commonwealth of Australia as represented by the Commonwealth entity specified in the Agreement and includes, where relevant, its officers, employees, contractors and agents.
- Commonwealth General Grant Conditions means this document.
- **Commonwealth Purposes** does not include commercialisation or the provision of the Material to a third party for its commercial use.
- **Completion Date** means the date or event specified in the Grant Details.
- **Existing Material** means Material developed independently of this Agreement that is incorporated in or supplied as part of Reporting Material.
- **Grant** means the money, or any part of it, payable by the Commonwealth to the Grantee as specified in the Grant Details.
- **Grantee** means the legal entity specified in the Agreement and includes, where relevant, its officers, employees, contractors and agents.
- **Grant Details** means the document titled Grant Details that forms part of this Agreement.
- Intellectual Property Rights means all copyright, patents, registered and unregistered trademarks (including service marks), registered designs, and other rights resulting from intellectual activity (other than moral rights under the *Copyright Act 1968*).
- Material includes documents, equipment, software (including source code and object code versions), goods, information and data stored by any means including all copies and extracts of them.

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- **Party** means the Grantee or the Commonwealth.
- **Personal Information** has the same meaning as in the *Privacy Act 1988*.
- **Reporting Material** means all Material which the Grantee is required to provide to the Commonwealth for reporting purposes as specified in the Grant Details

# Schedule 2 Milestone Activity Table

Milestone Activity	Due Date of Milestone Activity	Payment on Invoice (GST excl.)	Payment on Invoice (GST incl.)
Milestone 1 Report Provide the Commonwealth with a Baseline Data Report on commencement of grant activity which provides detail regarding how the Program Objectives (5.1.3) will be achieved.	Upon Execution of the Funding Agreement	\$	\$
Milestone 2 Report Provide the Commonwealth with a Progress Report measuring Program Objectives (5.1.3) against Performance Indicators (5.1.4) in the Grant Guidelines.	[INSERT DATE]	\$	\$
Milestone 3 Report Provide the Commonwealth with a Progress Report measuring Program Objectives (5.1.3) against Performance Indicators (5.1.4) in the Grant Guidelines.	[INSERT DATE]	\$	\$
Milestone 4 Report Provide the Commonwealth with a Year in review Report measuring Program Objectives (5.1.3) against Performance Indicators (5.1.4) in the Grant Guidelines.	[INSERT DATE]	\$	\$
SUB Total FY 2017/18		\$	\$

Milestone Activity	Due Date of Milestone Activity	Payment on Invoice (GST excl.)	Payment on Invoice (GST incl.)
Milestone 5 Report	[INSERT DATE]	\$	\$
Provide the Commonwealth with a Progress Report measuring Program Objectives (5.1.3) against Performance Indicators (5.1.4) in the Grant Guidelines.			
Milestone 6 Report	[INSERT DATE]	\$	\$
Provide the Commonwealth with a Progress Report measuring Program Objectives (5.1.3) against Performance Indicators (5.1.4) in the Grant Guidelines.			
Milestone 7 Report	[INSERT DATE]	\$	\$
Provide the Commonwealth with a Progress Report measuring Program Objectives (5.1.3) against Performance Indicators (5.1.4) in the Grant Guidelines.			
Milestone 8 Report	[INSERT DATE]	\$	\$
Provide the Commonwealth with a Year in review Report measuring Program Objectives (5.1.3) against Performance Indicators (5.1.4) in the Grant Guidelines.			
SUB Total FY 2018/19		\$	\$

Milestone Activity	Due Date of Milestone Activity	Payment on Invoice (GST excl.)	Payment on Invoice (GST incl.)
Milestone 9 Report	[INSERT DATE]	\$	\$
Provide the Commonwealth with a Progress Report measuring Program Objectives (5.1.3) against Performance Indicators (5.1.4) in the Grant Guidelines.			
Milestone 10 Report	[INSERT DATE]	\$	\$
Provide the Commonwealth with a Progress Report measuring Program Objectives (5.1.3) against Performance Indicators (5.1.4) in the Grant Guidelines.			
Milestone 11 Report	[INSERT DATE]	\$	\$
Provide the Commonwealth with a Progress Report measuring Program Objectives (5.1.3) against Performance Indicators (5.1.4) in the Grant Guidelines.			
Milestone 12 Report	[INSERT DATE]	\$	\$
Provide the Commonwealth with a Final Report covering FY 2017/8-2019/20 measuring Program Objectives (5.1.3) against Performance Indicators (5.1.4) in the Grant Guidelines.			
SUB Total FY2019/20		\$	\$
TOTAL Funding 2017/18 – 2019/20		\$	\$